**Broadway Beautiful 2.0 Application**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grant Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of Property to be Improved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Minneapolis, MN 55411

Property Owner Name:\* Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\**If the Grant Applicant is NOT the property owner, then the owner must sign page 3 to approve the proposed improvements.*

**STEP 1 - Describe work/project(s) to be completed on an attached sheet**

On a separate page, describe the work/improvements you are planning. Include drawings and **before photographs** to assist in the review and understanding of the project.

**STEP 2 - Submit two (2) written bids for all work/project(s)**

* If the total project cost is more than $5,000, get two (2) written bids for all the work. Be sure that both bids are based on the same scope of work. For example, if your first bid is for tuckpointing, window replacement, and flashing, then the second bid must also be for tuckpointing, window replacement, and flashing. If a grant is approved, it may be based on the lower bid.
* If the total project cost is $5,000 or less or you are doing a mural, you only need one bid.
* Verify that contractors are licensed, bonded, and insured. If you have questions about licensing, call the City of Minneapolis at 311.
* If qualified to do so, you may perform the work, but grant funds cannot be used to compensate you for the purchase or rental of tools and equipment or for your labor or the labor of family, friends, employees, or others with a financial interest in the business or property. Grant funds can be used to pay for materials.
* Summarize the bids in the boxbelow.

|  | **Brief Work Description** | **Contractor** | **Bid** | **Bonded & Insured?** |
| --- | --- | --- | --- | --- |
| 1. |  | 1st | $ | Yes / No |
|  |  | 2nd | $ | Yes / No |
| 2. |  | 1st | $ | Yes / No |
|  |  | 2nd | $ | Yes / No |

**STEP 3 – Select contractor and estimate work dates**

Contractor selected: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approximate date work will begin: \_\_\_\_\_\_\_ Approximate date work will be complete: \_\_\_\_\_\_\_\_

**STEP 4 – Review terms and conditions**

**Eligibility**

* Must have a business or property on West Broadway or surrounding areas (Near North; 55411; Priority is given to businesses on West Broadway Corridor

**Requirements**

* Have a current bid for the improvement needed.
* Manage all project work.
* Acquire all necessary permits for the project.
* Conflict of Interest form, if applicable.
* Payments will be made directly to the contractor (50% up front; 50% upon completion of all work).
* If the applicant is not the property owner, they must have the property owners’ written approval.
* Contractor must sign a lien waiver upon completion of the project.
* Provide before and after photos.

**Eligible Improvements**

* Exterior and Interior painting, re-siding, or professional cleaning
* Restoration of exterior finishes and materials
* Masonry repairs and tuck pointing
* Removal of architecturally inappropriate or incompatible exterior finishes and materials
* Restoration of architectural details or removal of materials that cover architectural details
* Repair or replacement of windows and doors (if replacement, windows and doors must be architecturally appropriate)
* Window and cornice flashing and repair
* Canopy or awning installation or repair
* Murals
* Installation or repair of exterior signage
* Display fixtures
* Removal of barriers to access the building from outside for people with disabilities
* Exterior lighting
* Contracted labor related to any of the above improvements, including design work for projects that are completed
* Wall, window, hanging, and monument signs advertising the business name and identity
* Living wall or “green façade” Interior window displays
* Security systems (including metal roll down gates, window bars and cameras)
* Trash removal
* Fencing
* Landscaping
* Parking areas
* Multiple improvement projects, not to exceed the maximum grant amount per business or storefront

**STEP 5 – Sign and date below**, accepting the forgoing terms. ***A grant is not approved until this***

***document is signed on page four (4) by the administering organization.***

**GRANT APPLICANT**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By:

Its

*If the grant applicant is the property owner, go on to step 6.*

*If the Grant Applicant IS NOT the property owner, the property owner must sign below*

*in front of a notary or a known second party witness.*

**PROPERTY OWNER**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By

Its

**NOTARY**

STATE OF MINNESOTA )

) ss.

COUNTY OF HENNEPIN )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2022 by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, on behalf of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

, Notary Public

or **WITNESS**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By Jamar Smith

Its West Broadway Coalition Program Manger

**STEP 6 - Deliver the application to: West Broadway Business and Area Coalition**

1011 West Broadway Avenue, Suite 202

Minneapolis, MN 55411

[jamar@westbroadway.org](mailto:jamar@westbroadway.org)

cc [grant@westbroadway.org](mailto:grant@westbroadway.org)

612.353.5178

TO BE COMPLETED BY THE

**ADMINISTERING ORGANIZATION**

Date Application Received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grant Amount: $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (herein referred to as “Grant”)

Total Project Cost: $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Grant plus any matching funds)

Grant Approval Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PROGRAM ADMINISTRATOR**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By Jamar Smith

Program Manager